

**METHODOLOGICAL MANUAL**

**FOREIGN VESSELS ON CRUISE IN MONTENEGRO**

<b>67</b>	<b>METHODOLOGICAL MANUAL</b>	<b>67</b>
-----------	------------------------------	-----------

## Table of content

LEGAL BASIS .....	3
METHODOLOGICAL NOTES .....	3
The subject and purpose of the statistical survey .....	3
Observation units .....	3
Survey coverage .....	3
Method, time and sources for data collection .....	3
Definitions .....	4
Confidentiality of data .....	4
Obligation to provide information.....	4
Questionnaire .....	4
Data publication .....	4

## **STATISTICAL SURVEY ON FOREIGN VESSELS ON CRUISE IN MONTENEGRO**

### **LEGAL BASIS**

The legal basis for conducting the survey on foreign vessels on cruise in Montenegro is the Law on Official Statistics and Official Statistical System "Official Gazette of Montenegro", no. 18/12 of 30.3.2012. and Annual plan of statistical surveys.

### **METHODOLOGICAL NOTES**

#### **The subject and purpose of the statistical survey**

The aim of the statistical survey is to obtain data on the number of realized foreign cruise vessels that dock in the territorial waters of Montenegro, by flag of vessel and number of passengers cruising on foreign vessels. Survey results are used to analyze tourist activity as an element of policy - development of tourism in Montenegro.

#### **Observation units**

Observation units for this survey are foreign vessels that are on the cruise and enter in the territorial waters of Montenegro.

#### **Survey coverage**

Statistics of the cruises includes the first port in the territorial waters of Montenegro to which a foreign vessel on cruise enters.

#### **Method, time and sources for data collection**

The reporting unit is the harbor police in which a foreign cruise vessel enters. Data collection is done by reporting method. For each entry of the vessel in the territorial waters of Montenegro, reporting unit fills in "Report on the arrival of a foreign cruise vessel" (form TU-19) and submits to the Statistical Office of Montenegro by the 10th of each month for the previous month.

Questionnaires and instructions reporting unit receives from the regional statistical department.

Statistical Office carries out all preparation activities for the proper and successful implementation of survey. For this purpose, we carries out the following activities: development of methodology for survey, designing questionnaires, selecting reporting units and compiling a directory of reporting units, printing materials for conducting the survey and submit it to the statistical regional units that perform distribution of material to reporting units. Statistical regional units collect questionnaires (reports) from reporting units and send it to the tourism statistics department for data processing.

In case of some illogical data we made the computational and logical controls and contact the reporting unit to verify the data.

## Definitions

**Cruise ship** is a passenger ship, which purpose is not transport of person from one port to another, but it is intended for enjoying the journey and facilities on board (cruise). Boats can be designed for a luxurious atmosphere, adventure, education, culture, entertainment, sports, wellness and recreation.

**A cruise** is the entry of a foreign ship cruise ship in the first port of the territorial sea of Montenegro.

**A cruise passenger** is any person who arrived by ship, irrespective of age, and is not a member of the crew.

## Confidentiality of data

Confidentiality and protection of statistical data is regulated by the Law on Statistics and Statistical System of Montenegro ("Official Gazette of Montenegro", no. 18/12). One of the basic principles underlying the law is the principle of statistical confidentiality and use of personal data for statistical purposes. According to the Law, individual data on natural or legal persons are confidential and represent an official secret. The data are confidential when enabling direct or indirect identification of natural or legal persons.

Results of survey are published in an aggregated (cumulative) mode that disables the displaying of individual data of reporting units.

## Obligation to provide information

According to the Law on Statistics and Statistical System of Montenegro ("Official Gazette of Montenegro", no. 18/12, Article 29) reporting units are obliged to provide accurate and complete information free of charge, in content and form determined by the producer of official statistics and within the deadlines laid down in the annual plan.

## Questionnaire

<http://www.monstat.org/cg/page.php?id=588&pageid=588>

## Data publication

The results of survey are published in the following publications:

- Release – annual;
- Statistical Yearbook;
- Web site;
- An application for Android devices.

Depending on requests and equipment of users, the information is delivered by post, fax or e-mail.

**Published and printed by Statistical Office of Montenegro  
81000 Podgorica, IV Proleterske 2;  
Tel. (+382) 20 230-811, fax. (+382) 20 230-814**

**Methodology prepared by:  
Ivana CIMBALJEVIC and Boris MURATOVIC  
Tel: + 382 20 230 837  
e-mail: [contact@monstat.org](mailto:contact@monstat.org)**