



**STATISTICAL OFFICE OF  
MONTENEGRO**

## **METHODOLOGICAL GUIDELINES**

**TURNOVER IN WHOLESALE TRADE**

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## **Legal basic**

The legal basis for the implementation of the survey on turnover in wholesale trade is the Law on Official Statistics and Official Statistical System of Montenegro ("Official Gazette of Montenegro", No. 18/12 and 47/19) and Annual plan of statistical surveys.

## **METHODOLOGICAL GUIDELINES**

### **The Aim of survey**

The aim of the survey is to collect the data necessary for the calculation of wholesale trade indices at the level of commodity groups according to the COICOP classification.

### **Sources and methods of data collection**

Method of data collection is sample based survey.

Data are collected through the Annual Wholesale Trade Survey (TRG-16V), based on a sample of reporting units representing the movement of total goods traffic.

The reporting unit receives questionnaires and instructions from the competent statistical office.

In the wholesale trade survey data reporting method is applied.

### **Observation units**

Observation units are all companies whose main activity is the wholesale trade and which are included in the statistical business register in the field of 46 classification of activities NACE Rev.2.

### **Coverage**

The sample frame was formed on the basis of data from the Statistical Business Register, which covers all active companies in the field of wholesale trade (area 46, activity classification NACE Rev.2). Enterprises whose turnover is zero are excluded from the frame.

Sample: Stratified sample.

Sampling and methods of used estimation:

Initial weight  $W$ ,  $W = 1/f$ , where is  $f = nh/Nh$  ( $nh$  – sample size in a certain class of reporting units,  $Nh$  – total number of reporting units in that class obtained from database). Depending on the results obtained from the fiels, initial weight is adjusted for non-response rate.

The sample stratification is done according to the size of turnover and by groups of activities of the company.

In terms of turnover, companies are classified into five classes in accordance with accounting standards, as shown in Table 1:

**Table 1. Class by turnover**

Class	Turnover, EUR
1	0 - 24 999
2	25 000 - 199 999
3	200 000 - 999 999
4	1 000 000 - 4 999 999
5	more than 5 000 000

### **Definitions of basic concepts – indicators**

*Turnover of goods without VAT* is value of total turnover recorded by companies within the reporting year in Montenegro without VAT, and expressed in euro. These data are provided based on the accounting records. The total turnover that an enterprise had is covered, no matter if the turnover has been recorded in retail trade or in other area. *VAT* is the value added tax.

### **Compliance with international standards and recommendations**

Turnover in wholesale trade survey is harmonized with Classification of activities of NACE Rev. 2 and COICOP Classification.

### **Confidentiality**

Data obtained from reporting units represent an official secret and used only for statistical purposes and cannot be published or made available to any user. The results of the survey are published at the aggregated level and the privacy of the individual data is completely ensured.

### **Organisation of survey**

In accordance with the Plan and Program of Statistical Surveys, the organization of the survey refers to preparation of questionnaires and instructions to the reporting units, collection, processing and dissemination of data.

### **Dissemination**

Turnover in wholesale trade is published according to Statistical Release Calendar in Annual release of turnover in wholesale trade and Statistical on web site of Statistical Office of Montenegro.

### **Revision of data**

Statistical Office has adopted the revision policy and it is available on the website <http://www.monstat.org/userfiles/file/o%20nama/2017/Revision%20policy.pdf>. Survey on Wholesale uses regular revisions. Large and unplanned audits are only used in the specific cases defined by the revision policy.