Assessment Mission of the Census 2011 of Montenegro

Framework

PREPARATORY WORK

1. Legal basis for the census
2. Budget and cost control
3. Census calendar
4. Management structure / Administrative organization
   a. Roles and responsibilities
   b. Staff
5. Contracting out
6. Quality assurance programme
7. Administrative report
8. Census communication activities: user consultations, census publicity and promotion of census products
9. Questionnaire design
   a. Topics
   b. Sensitive questions
10. Printing
    a. Maps
    b. Questionnaires
    c. Manuals
    d. Other documents (inc. publicity)
11. Training preparation
    a. Mode of training
    b. Documents
12. Census tests

MAPPING

13. Methodology
14. Small-area identification

15. Living quarters and household listing

ENUMERATION

16. Method of enumeration
   a. Use of sampling in the enumeration (long form?)
   b. Units of enumeration:
      i. Person
      ii. Household
      iii. Institutional population
      iv. Living quarters
      v. Building
   c. Place of enumeration – definition of place of residence
   d. Timing and length of the enumeration period
   e. Time reference period for data

17. Logistics
   a. Distribution and return of questionnaires and materials
   b. Security and confidentiality

18. Staff selection and training

19. Supervision

20. Monitoring field operations

DATA PROCESSING

21. Method of processing

22. Coding

23. Data capture

24. Data editing

25. Processing control

26. Staff selection and training

27. Master file for tabulation

28. Methods of tabulation
29. Geographic information systems

**DISSEMINATION OF THE RESULTS**

30. Tabulation programme
31. Provisional census results
32. Publication of printed tables and reports
33. Dissemination on computer media
34. Online dissemination
35. Privacy and confidentiality
36. Acceptance of results

**EVALUATION OF THE RESULTS**

37. Method of evaluation (PES, ...)

**ANALYSIS OF THE RESULTS**

38. Programme of analysis
39. Partners (Academic institutions, ...