



**STATISTICAL OFFICE OF
MONTENEGRO**

METHODOLOGICAL GUIDELINES

BUILDING PERMITS AND NOTIFICATION OF BUILDING WORK

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Podgorica, March 2021

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Legal basis

The legal basis for the implementation of the survey on building permits and notification of building work is the Law on Official Statistics and Official Statistical System of Montenegro ("Official Gazette of Montenegro", No. 18/12 and 47/19) and Annual plan of statistical surveys.

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The aim of statistical survey

The aim of survey on building permits and notification of building work is to provide the data on number of building permits, as well as number and floor area of dwellings in building for whose the building permits and notification of building work are issued.

Sources and methods of data collection

The source of data is Ministry of Ecology, Spatial Planning and Urbanism.

Method of data collection is administrative.

The data are collected through quarterly survey on building permits and notification of building work (GRAD-10).

Reporting units received the questionnaire and instruction from the competent statistical services.

Observation units

Observation unit is Ministry of Ecology, Spatial Planning and Urbanism who according to the Law on Spatial Planning and Construction of Buildings ("Official Gazette of Montenegro" No. 064/17 dated 6 October 2017) issued a building permits and notification of building work.

Coverage of survey

The survey on building permits and notification of building work include permits and notification for all type of construction described in Classification of Types of Construction i.e. buildings and civil engineerings.

The survey included the Ministry responsible for construction which are according to the Law on Spatial Planning and Construction of Buildings ("Official Gazette of Montenegro" No. 064/17 dated 6 October 2017) issuing building permits, notification for starting of construction and occupancy permits.

Definitions of main indicators

Building permits and notification of building permits is usually defined as a permit issued upon request that generally performs the work on the construction project as planned.

Investor is the person for whose benefit the facility is constructed, respectively a person who finances the construction of the building and on whose behalf the issuance of construction permits.

Building is a structure that has a roof and external walls, whether they are independent or shared walls in cases where one building leans to the other, with one or more entrance, and it was built like an independent usable units and purposes of the for housing.

Dwelling is any connected unity in construction permits, intended for dwelling, consisted of one or more rooms with appropriate additional premises (kitchen, bathroom, lobby, pantry, toilet, and similar), or without additional rooms, and it can have one or more separate entrances.

Floor area is useful floor area measured inside the dwelling walls.

Harmonization with EU regulations and recommendations

The survey on building permits and notification of building works are harmonized with the regulation of European Union No. 1165/98, Classification of activities NACE Rev.2 and Classification of Types of Construction – CC 1997.

Confidentiality

Data obtained from reporting units represent an official secret and used only for statistical purposes and cannot be published or made available to any user. The results of the survey are published at the aggregated level and the privacy of the individual data is completely ensured.

Organisation of survey

In accordance with the Plan and Program of Statistical Surveys, the organization of the survey refers to preparation of questionnaires and instructions to the reporting units, collection, processing and dissemination of data.

Dissemination

Data on building permits and notification of building works are published according to Statistical Release Calendar in Quarterly release on building permits and notification of building work and Statistical Yearbook on web site of Statistical Office of Montenegro.

Revision of data

Statistical Office has adopted the revision policy and it is available on the website <http://www.monstat.org/userfiles/file/o%20nama/2017/Revision%20policy.pdf>.

This survey uses regular revisions. Large and unplanned audits are only used in the specific cases defined by the revision policy.